



## City of Brookland, Arkansas Planning and Zoning Commission

### **Planning & Zoning Commission Meeting:**

Date of Meeting: **January 7, 2024**

Type of Meeting: **Regular**

Called to order at: **7:00 PM** by Chairman Steve Phillips

COMMISSIONER ATTENDANCE: (P = Present A = Absent)					
Samantha Sparks	P	Gary Hill	P	City Clerk Julie Thomas	P
Lachelle Sipes	P	Martin Crain	P		
Sonny Crain	P	Steve Phillips	P		

### **Nominate Officers for 2025:**

**1. Chairman:** Steve Phillips was nominated for chairman by Martin Crain

Member voted: For: 5      Against: 0      passed 5-0

**2. Co-Chairman:** Gary Hill was nominated by Martin Crain

Member vote: For: 5      Against: 0      passed 5-0

**3. Members agreed to continue meetings on the first Tuesday of the Month @ 7pm.**

### **Previous meeting minutes:**

**Motion by:** Sonny Crain

**Second by:** Lachelle Sipes

**To:** Approve the meeting minutes dated December 3, 2024, as written

**Discussion:** None

**For: 5      Against: 0      Motion: Passed 5-0**

### **Agenda:**

**1. Linsy Bibbs – Questions pertaining to plat of survey/Shelby Drive; Brookland Zoning Code Section 5.07.0 (A):**

Shawn Dacus, City of Brookland inspector, presented a plat of survey for property located on Shelby Drive, in Brookland. Dacus asked about the possible placement of mobile homes on the lots, as presented. Dacus wanted to verify the zoning code for this property, specifically regarding the placement of homes, whereby the front doors must be facing the street. Chairman Phillips verified the code requirements.

**2. Shawn Dacus – Comment letter from Engineer RE: Legacy Builders of Northeast Arkansas – Minor subdivision application @ Cody Lane (split one parcel into 3 R-1 lots):**

Shawn Dacus presented the commission with an updated plat of survey for property located on Cody Lane in Brookland. The updated plat contains both a required 15 ft. utility easement as well as a sewer easement. These updates were required as part of a contingent lot split approval from November 2024.

**Chairman Steve Phillips asked for a motion to adjourn the meeting.**

**Motion by:** Martin Crain

**Second by:** Samantha Sparks

**To:** Adjourn the meeting

**For: 5          Against: 0          Motion: Passed 5-0**

**Meeting adjourned at: 7:14 PM**